

## TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANT

TERMS OF REFERENCE - Individual National Consultancy – One Stop Centers	
Hiring Office:	UNFPA, Sri Lanka
Purpose of consultancy:	<p><b>About UNFPA:</b></p> <p>UNFPA is the lead UN agency for delivering a world where every pregnancy is wanted, every childbirth is safe and every young person's potential is fulfilled. UNFPA's new strategic plan (2022-2025), focuses on three transformative results: to end preventable maternal deaths; end unmet need for family planning; and end gender-based violence and harmful practices.</p> <p>Currently, UNFPA has established 3 One-Stop Centers (OSCs) in Colombo, Kilinochchi and Puttalam districts. These OSCs provide an integrated service delivery solution and a coordinated response model for providing comprehensive care to pregnant and lactating mothers, women of reproductive age, and survivors of gender-based violence. The OSCs also contain temporary shelter facilities providing a much needed transit point for survivors as they navigate the challenging emotional, social, medical and legal circumstances. This innovative model is designed to provide SRH, MCH, psychosocial support, medico-legal and rehabilitation services for most marginalized women under one roof. The holistic nature of the OSC acknowledges the intersectionality of the challenges faced by marginalized women, seeking to create a supportive environment where they can access a range of vital services seamlessly.</p> <p>Within this background, UNFPA is looking to hire an Individual Consultant to provide technical support to develop duty criteria for OSC staff in accordance with the developed SOPs, discuss the relevance of existing documentation for referrals, adapt and deliver specialized trainings for OSC staff on SRH, GBV, PFA and PSS and strengthen their referral mechanisms.</p>
Scope of work:  <i>(Description of services, activities, or outputs)</i>	<ul style="list-style-type: none"> <li>● Developing specific duty criteria for identified staff of OSC Kilinochchi, Colombo and Marawila in accordance with the SOPs</li> <li>● Discuss the relevance of existing documentation for referrals, meal plan, specialized referrals (JMO), Police for the new OSCs and developing new formats to cater to the current need (in respect to in-vote survivors)</li> <li>● Conduct specialized trainings based on the duty criteria developed by the Consultant for OSC staff</li> </ul>
Duration and working schedule:	15 March 2024 – 20 April 2024 8 working days

Place where services are to be delivered:	Colombo, Sri Lanka, with Field travel				
Delivery dates and how work will be delivered (e.g. electronic, hard copy etc.):	<b>Tentative Timeline</b>				
	<table border="1"> <tr> <td>Documentation on newly established referral pathways</td> <td>20<sup>th</sup> March 2024</td> </tr> <tr> <td>Final Specialized Training Report with Pre and Post Test Analysis</td> <td>25<sup>th</sup> March 2024</td> </tr> </table>	Documentation on newly established referral pathways	20 <sup>th</sup> March 2024	Final Specialized Training Report with Pre and Post Test Analysis	25 <sup>th</sup> March 2024
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Monitoring and progress control, including reporting requirements, periodicity format and deadline:	Regular contact to Monitor Progress				
Supervisory arrangements:	Consultant will report to the Humanitarian Project Lead of UNFPA				
Expected travel:	Some travel within Colombo and to the OSC locations required. The Consultant will have to make his/her own arrangements and bear the costs to attend meetings and consultations while in Colombo. For travel outside of Colombo for official purposes, UNFPA will bear all costs, as per standard policy and procedure for any local travel.				
Required expertise, qualifications and competencies, including language requirements:	<p><b>Academic/professional Qualification:</b></p> <ul style="list-style-type: none"> <li>• An advanced degree in gender, health, social sciences or any related field is required.</li> <li>• University degree (bachelors/ first level) in related fields with additional 2 years of relevant working experience (total minimum 7 years of experience) will be considered in lieu of a Masters’ degree.</li> <li>• A minimum of 5 years of working experience in relevant areas.</li> <li>• Proven strong experience in women’s inclusion and gender related policy development.</li> <li>• Experience in facilitating training programmes and working with senior government officials will be an added advantage.</li> <li>• Proficiency in both spoken and written English and Sinhala/Tamil.</li> <li>• Demonstrated capacity in design and delivery of GBV Training sessions.</li> <li>• Familiarity with international SRH/GBV guidelines, including Inter Agency Minimum Standards for Gender-based Violence in Emergencies Programming.</li> </ul> <p><b>Required Competencies:</b></p> <p><b>Values:</b></p> <ul style="list-style-type: none"> <li>• Exemplifying integrity</li> <li>• Demonstrating commitment to UNFPA and the UN system</li> <li>• Embracing cultural diversity</li> <li>• Embracing change</li> </ul> <p><b>Core Competencies:</b></p> <ul style="list-style-type: none"> <li>• Achieving results</li> <li>• Being accountable</li> <li>• Developing and applying professional expertise/business acumen,</li> </ul>				

	<ul style="list-style-type: none"> <li>• Thinking analytically and strategically</li> <li>• Working in teams/managing ourselves and our relationships</li> <li>• Communicating for impact</li> </ul> <p><b>Language:</b> Fluency in spoken and written English and Tamil and/or Sinhala</p>
<p>Inputs / services to be provided by UNFPA or implementing partner (e.g support services, office space, equipment), if applicable:</p>	<p>Transport to the field visits</p>
<p>Other relevant information or special conditions, if any:</p>	<p>N/a</p>
<p>Signature of Requesting Officer in Hiring Office:</p> <p>Date: 01/03/2024</p>	