

TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANT

TERMS OF REFERENCE - INDIVIDUAL - CONSULTANT TO DEVELOP PACKAGE FOR MONITORING OF THE ESP SERVICES (ESSENTIAL SERVICES PACKAGE) AND MULTI-SECTORAL COORDINATION	
Hiring Office:	UNFPA, Sri Lanka
Purpose of consultancy:	<p>The UNFPA 10th country programme will contribute to the equitable enjoyment of sexual and reproductive health and reproductive rights of all Sri Lankans particularly among girls, women and young people. The Fund works towards the achievement of the Sustainable Development Goals (SDGs) and the International Conference on Population and Development (ICPD) agenda through three transformative goals to (1.) End unmet need for family planning (2.) End preventable maternal deaths and (3). End sexual and gender-based violence and harmful practices. Within the classification of a middle-income country, UNFPA Country Office (CO) in Sri Lanka is engaged in policy advocacy and dialogue to further strengthen the rights of women and girls in the development and humanitarian settings.</p> <p>UNFPA is the sexual and reproductive health (SRH) agency of the United Nations and the lead agency working on gender-based violence, giving the organization a unique expertise and a comparative advantage to integrate Gender Equality and Women's Empowerment through information and services on SRH and protection from Gender-Based Violence, across the Humanitarian- Development nexus. UNFPA is committed to improving the rights of women, girls and marginalised communities to improve their access to information and services on gender- based violence.</p> <p>Within this context UNFPA intends to provide technical support to the Ministry of Women Child Affairs and Social Empowerment to strengthen coordination systems and the quality assurance across the GBV services and referral pathway. The tool is aimed to promote national level accountability for society.</p> <p>To this end the consultancy is to provide technical support and coordination for the deliverables outlined below for the selected Ministries and Institutions to have strengthened capacities in multi sectoral coordination, monitoring and quality assurance across the SGBV referral pathway to ensure gender sensitive and survivor centric service delivery.</p>
Scope of work: <i>(Description of services, activities, or outputs)</i>	<p>Consultations at the sub national level for identification of needs, develop mini module based on ESP & CM module, Quality guidance for Referral through MoWCA/ DS officers, Training of MoWCA, officers ensure integration within the MoWCA system</p> <ul style="list-style-type: none"> • In consultation with the UNFPA and MOWCSE, plan and facilitate the consultations at the subnational levels for the identification of contextualised needs • Develop precise module based on Essential Services Package for Women and Girls Subject to Violence (ESP) & Case Management (CM) module to strengthen multi sectoral coordination systems and referral pathway. • Provide technical support for the delivery of sub national level trainings for officials of MOWCSE to enhance their capacities to provide quality referrals through the MOWCSE and sub national level officials • Develop training guide and resource material as needed for the workshops. • Oversee and coordinate with the Implementing partner on timely delivery of the workshops and activities. • Drafting of the final project report in collaboration with the UNFPA team in line with reporting guidelines. • Coordinate with communications to support the visibility of the project.
Duration and working schedule:	01 st of August - 28 Feb 2025 (120 days in total)
Place where services are to be delivered:	Colombo, Sri Lanka (Home based)
Delivery dates and how work will be delivered (e.g. electronic, hard copy etc.):	<p>Complete task spelled out above by</p> <p>Key Results expected and payment schedule:</p> <ul style="list-style-type: none"> • Submission of the detailed work plan; 10% of the total contract value. • Submission of the report of the consultations conducted at the subnational levels for the identification of contextualised needs; 20% of the total contract value.

	<ul style="list-style-type: none"> Develop and submit the precise module based on Essential Services Package for Women and Girls Subject to Violence (ESP) & Case Management (CM) module to strengthen multi sectoral coordination systems and referral pathway. 30% of the total contract value. Facilitate sub national level training for officials of MOWCSE and submit the training report. 30% of the total contract value. Submit the final report after completing all tasks. 10% of the total contract value.
Monitoring and progress control, including reporting requirements, periodicity format and deadline:	The monitoring & progress will be by the National Programme and Policy Analyst, Women's Rights & Gender, United Nations Population Fund
Supervisory arrangements:	The consultant will work under the direct supervision of the National Programme and Policy Analyst Women's Rights & Gender of UNFPA under the overall guidance of Head of the Programme and Humanitarian Development Nexus Specialist
Expected travel:	Travel within the Colombo district and selected districts for the sub national level workshops.
Required expertise, qualifications and competencies, including language requirements:	<p>Academic/professional Qualification:</p> <ul style="list-style-type: none"> Masters degree in gender, development studies, law and/or social science related fields is required. <p>Experience:</p> <ul style="list-style-type: none"> At least 3 years' experience in program management and implementation in the development sector or related areas is required. Proven strong experience in women's inclusion and gender related development work. Experience in facilitating training programmes including TOTs and working with senior government officials will be an added advantage. Proficiency in both spoken and written English, and Sinhala/Tamil. Proficiency in current office software applications and knowledge of social media. Prior experience in working with UN agencies is an asset. Proficiency in current office software applications, web-based management and ERP financial systems <p>Required Competencies:</p> <p>Values:</p> <ul style="list-style-type: none"> Exemplifying integrity Demonstrating commitment to UNFPA and the UN system Embracing cultural diversity Embracing change <p>Core Competencies:</p> <ul style="list-style-type: none"> Achieving results Being accountable Developing and applying professional expertise/business acumen, Thinking analytically and strategically Working in teams/managing ourselves and our relationships Communicating for impact <p>Functional Competencies:</p> <ul style="list-style-type: none"> Delivering results-based programme/Ability to meet the deadlines Good planning and organizational skills including multi-tasking and time management Able to provide logistical support Excellent writing and communication skills <p>Language: Fluency in spoken and written English and Tamil and/or Sinhala</p>
Inputs / services to be provided by UNFPA or implementing partner (e.g support services, office space,	N/A

equipment), if applicable:	
Other relevant information or special conditions, if any:	N/A