

TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANT

TERMS OF REFERENCE - CONSULTANT - Finalization of National Respectful and Supportive Bereavement Care Package after fetal and child deaths	
Hiring Office:	United Nations Population Fund, Sri Lanka
Purpose of consultancy:	<p>Sri Lanka reports a remarkable progress in reducing feto-infant and child mortality. However, the loss of a baby in utero or after birth is a tragedy that can leave families, specifically the women feeling powerless and vulnerable. The feelings of shock, disbelief, confusion and guilt can be intolerable and may result in psychological and social consequences. Respectful and supportive bereavement care is essential to reduce such adverse psychosocial impact.</p> <p>Managing and providing support for parents who experience a loss of baby can be challenging for healthcare professionals. Therefore, it is important to guide different categories of healthcare professionals in the delivery of care for bereaved parents specially the mothers need in local contexts and based on best evidence. Respectful and supportive bereavement care is one area which needs further improvement. There is a vacuum of specific instructions or guidelines on management of the mother and families after a fetal or infant death. Different hospitals and healthcare professionals adopt different modalities in caring for the grieving parents. Guidance on the disposal of the dead body is also vague. At hospital level, many of the members of the healthcare teams lack capacity and adequate knowledge on the subject.</p> <p>As such, the Family Health Bureau (FHB) together with UNFPA is working to introduce a National Respectful and Supportive Bereavement Care Package after fetal and child deaths. With the inputs and contribution of different categories of healthcare workers related to fetal and child deaths at hospitals and field a draft guidance on the subject has been already prepared.</p> <p>The consultancy aims at reviewing, revising as required and finalizing the National Respectful Bereavement Care Package working in consultation with the content contributors.</p>
Scope of work: <i>(Description of services, activities, or outputs)</i>	<p>The consultant is expected to carry out the following activities during the period 15th May 2023 to 31st June 2023.</p> <p>Tasks:</p> <ul style="list-style-type: none"> ● Meetings and consultations with the Director (MCH), the National Program Manager (Child Morbidity & Mortality) of the Family Health Bureau and the UNFPA officials on the proposed activity. ● Scrutinize the relevant global literature, reference guidelines and national guidelines where applicable. ● Discuss and clarify with key contributors who were involved in drafting the different sections of the guideline and revise the guideline as required. ● Revised sections of the guideline where applicable of the format and flow of the guideline based on the feedback provided by the MCH TAC, FHB officials and UNFPA ● In concurrence with Family Health Bureau and UNFPA modify the content ● Prepare a final version of National Respectful and Supportive Bereavement Care Package after fetal and child deaths in professional English maintaining a unique technical language pattern compatible with Ministry of Health norms and standards and revise accordingly based on feedback from the FHB and UNFPA ● Conduct a presentation based on the package to relevant parties
Duration and working schedule:	20 working days in the period of May 2023 to August 2023.
Place where services are to be delivered:	Home based / consultations and meetings with travel to the field
Delivery dates and how work will be delivered (e.g. electronic, hard copy etc.):	<p>Key Results expected and payment schedule:</p> <ul style="list-style-type: none"> ● A clear guidance / outline of the bereavement care package (both hard copy and soft) 15th May 2023 ● Upon consultations with relevant content contributors finalized sections of the guideline (soft copy) 5th June 2023 ● Finalized National Respectful and Supportive Bereavement Care package incorporating comments from the relevant contributors of the package (soft copy) 20th June 2023

Monitoring and progress control, including reporting requirements, periodicity format and deadline:	The acceptance of services at the end of each completed deliverable will be certified through a certification of payment to be countersigned by both parties (IC and UNFPA) and a daily log sheet to be submitted by the consultant including the details of working days and tasks.
Supervisory arrangements:	Consultant will report to National Programme Analyst - SRHR working closely with the Family Health Bureau
Expected travel:	<ul style="list-style-type: none"> UNFPA will arrange all logistics for field level work including transport, accommodation and meals and refreshments.
Required expertise, qualifications and competencies, including language requirements:	<p>Academic/professional Qualification:</p> <ul style="list-style-type: none"> PHD/Master's degree/Advanced degree in public health, sociology of gender studies with 5 years post-qualifying experience <p>Experience:</p> <ul style="list-style-type: none"> A Consultant Pediatrician or Obstetrician and Gynecologist or Community Physician with more than 15 years of experience in the Ministry of Health or a university of Sri Lanka A practical understanding of the maternal and child health service delivery in the country At least 02 years past work experience in obstetrics and pediatric clinical settings Past experience in formulating national health guidelines. High level competency in scientific professional writing evidenced by peer reviewed journal articles. Prior experience in working with UN agencies is an asset. <p>Required Competencies:</p> <p>Values:</p> <ul style="list-style-type: none"> Exemplifying integrity Demonstrating commitment to UNFPA and the UN system Embracing cultural diversity Embracing change <p>Core Competencies:</p> <ul style="list-style-type: none"> Achieving results Being accountable Developing and applying professional expertise/business acumen, Thinking analytically and strategically Working in teams/managing ourselves and our relationships Communicating for impact <p>Functional Competencies:</p> <ul style="list-style-type: none"> Exceptional oral and written communication skills in the English and Sinhala or Tamil languages required. Creative and analytical thinking skills and excellent report-writing skills. Demonstrated high level communication skills and the ability to effectively communicate complex information in a clear and concise manner. Ability to lead and work effectively with a diverse team of people.

