

TERMS OF REFERENCE

Individual consultant: Project Analyst Youth, Peace and Social Cohesion	
Hiring Office:	United Nations Population Fund, Sri Lanka
Background and Purpose of Consultancy:	<p>UNFPA together with ILO and UNESCO will implement a 24-month project on Social Dialogue for Peace and Crisis Prevention in Sri Lanka. The project aims to enhance the voice, access, and equitable and inclusive participation of Sri Lanka's social partners and local communities* through inclusive social dialogue at national and local levels in shaping and implementing economic and social recovery efforts, thereby strengthening peace and cohesion.</p> <p>The project will contribute to a more peaceful, inclusive, and just response to the effects of Sri Lanka's economic crisis, through inclusive social dialogue at national and local levels. It will achieve this by establishing more inclusive dialogue and dispute prevention and resolution mechanisms for the public sector and enhancing the effectiveness and inclusivity of existing dialogue and dispute prevention mechanisms for the private sector. Policy and decision-making dialogue and recovery initiatives at the national level will be informed by engagement with the most marginalized communities, including those in the informal economy, women, and young people with intersectional vulnerabilities; on their economic and social priorities. Existing networks at the community level will also be capacitated to contribute to and participate in dialogue and policy-making mechanisms at local and national levels.</p> <p>Key Components of the project are (a) Public Sector Dialogue and Dispute Resolution (b) Private Sector Dialogue and Dispute Resolution and (c) Engagement of Women, Youth, and Informal Economy Workers, While contributing to component (a) and (b) led by ILO, UNFPA will lead on component (c) with UNESCO.</p> <p>The purpose of this TOR is to hire an individual consultant to manage and coordinate the project during the Initial implementation stage.</p>
Scope of work: (Description of services, activities, or outputs)	<p>Work planning, scheduling, and delivery of all project activities during the initial implementation stage respecting deadlines with the implementing partners, government institutions, and other relevant stakeholders.</p> <p>Coordinate the activities of UNFPA Sri Lanka related to the project to advance advocacy priorities of women and young people (e.g. promote social cohesion, SRHR, gender, and cultural sensitivity) working closely with the Gender and SRHR programmes, Collaborate with implementing partners (IPs) to ensure that the activities are delivered effectively and are implemented in line with UNFPAs mandate specifically towards women and young people at the community level.</p> <p>Coordinate with the lead UN implementing agency and partner agencies including the SDG secretariat on implementation and progress review.</p> <p>Provide technical support to IPS for the design and development of training programmes, materials, and manuals, policy briefs based on community findings while ensuring the products meet required quality standards.</p> <p>Work with the divisional and district-level authorities and the National Labour Advisory Council (NLAC) to coordinate and strengthen the project activities.</p> <p>Review evidence and data gathered from the project with a lens of Women, peace and security, SRHR, and gender with recommendations, outcomes, and lessons learned. Ensure the visibility of project initiatives, achievements and benefits in consultation with the Communication team</p> <p>Design and coordinate adolescent and youth engagement activities around youth social cohesion and adolescent health.</p>

	<p>Prepare the monitoring reports for the initial project period.</p> <p>Carry out any other duties as may be required by UNFPA leadership.</p>
Duration and working schedule:	<p>6 months full-time from 10 September 2024 to 10 March 2025</p> <p>The consultant is required to be on-site a minimum of 18 days per month. Monthly Accomplishment Report to be submitted end of each month detailing:</p> <ol style="list-style-type: none"> 1) Monthly Targets/Deliverables; 2) Deliverables/outputs Achieved; and 3) Additional Inputs if necessary regarding project implementation
A place where services are to be delivered:	The consultant will be based in Colombo, Sri Lanka with travel to project locations
Delivery dates and how work will be delivered (e.g. electronic, hard copy etc.	Delivery dates and how work will be delivered will be agreed between the consultant and UNFPA. Outputs will be required in soft copy
Monitoring and progress control, including reporting requirements, periodicity, format, and deadline:	The acceptance of services at the end of each completed deliverable will be certified through a certification of payment to be countersigned by both parties (IC and UNFPA) including the details of working days and tasks. The quality of the deliverable will be assessed before certification.
Supervisory arrangements:	The national consultant will report to the Programme Analyst - Gender.
Expected travel:	<p>Expected travel dates, and locations will be determined based on needs identified notably during the implementation of the project activities.</p> <p>The UNFPA will cover the cost of traveling and provide agency-approved Daily Subsistence Allowance (DSA) for meals and accommodation during the fieldwork.</p>
Required expertise, qualifications, and competencies, including language requirements:	<p>Academic Qualifications:</p> <p>Master's degree in social science, peace, and conflict studies, social work, gender, development studies, or a related development field</p> <p>A bachelor's degree in social science, peace, and conflict studies, social work, gender, development studies, or a related development field is also considered with relevant experience</p> <p>Experiences:</p> <p>A minimum experience of two years with a Master's degree or a minimum experience of five years with a bachelor's degree in peacebuilding social cohesion, youth development, or relevant experience in international development and humanitarian assistance is required.</p> <p>Substantive experience in project designing in the field of Gender, SRHR and community engagement is required.</p> <p>Work experience in program work with a focus on women peace and security (WPS) is an advantage. Values:</p>

	<p>Exemplifying integrity: Demonstrating commitment to UNFPA and the UN system Embracing cultural diversity Embracing change</p> <p>Core Competencies: Achieving results</p> <p>Being accountable: Developing and applying professional expertise/business acumen, o Thinking analytically and strategically Working in teams/managing ourselves and our relationships o Communicating for impact Functional Competencies: Flexible and responsive to changes and demand o Be client-oriented and open to feedback e Excellent writing and communication skills</p> <p>Language : Fluent in written and spoken English and Sinhala or Tamil (The ability to work in all three languages is an added value)</p>
Inputs/services to be provided by UNFPA	<p>The consultant should bring their laptop and any other digital equipment required to complete the assigned task. More information on the project can be found here.</p>
Other relevant information or special conditions, if any:	<p>Method of payment: The consultant will be paid monthly, based on the number of days worked. The consultant is required to be on-site a minimum of 18 days per month.</p>