


TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANT

TERMS OF REFERENCE (to be completed by Hiring Office)	
Hiring Office:	Colombo - UNFPA
Purpose of consultancy:	<p>Organizational context</p> <p>The UNFPA 2018-2022 country programme will contribute to the equitable enjoyment of sexual and reproductive health and reproductive rights by all Sri Lankans, particularly among women and young people, and to the achievement of the Sustainable Development Goals (SDGs) and the International Conference on Population and Development (ICPD) agenda. Within the classification of a middle-income country UNFPA Country Office in Sri Lanka is engaged in policy advocacy & dialogue backed by evidence. UNFPA is the sexual and reproductive health agency and in Sri Lanka, we deliver this mandate based on principles of human rights and gender equality by advocating for rights based gender responsive, transformative policies that enable full realization of sexual and reproductive health and rights (SRHR) for all.</p> <p>World Food Programme (WFP) and UNFPA jointly started off a project to achieve Gender equality & empowerment of women through improved access to sexual and reproductive health (SRH), enhanced health, nutrition & food security in 6 districts in Sri Lanka with a particular attention to women and young people. The initiatives proposed in this project will contribute to improved nutrition, sexual and reproductive health and in preventing GBV. Improving the sexual and reproductive health of women and girls while strengthening the health and nutrition of communities, is a key determinant of this project, which dovetails an already-programmed nutrition and gender responsive approach, with accountability to affected populations in 6 districts across Sri Lanka.</p>
Scope of work: <i>(Description of services, activities, or outputs)</i>	<p>Scope of work</p> <ul style="list-style-type: none"> • Collaborate with WFP to ensure that the joint activities function smoothly and are implemented in line with UNFPA's mandate specifically towards women, adolescents and young people • Coordinate and spearhead the activities of UNFPA Sri Lanka. FHB and HPB related to SRHR, CSE and GBV activities in the project to advance advocacy priorities of women and young people (e.g. sexual reproductive health and rights, Comprehensive sexuality education, access to youth friendly health services) • Developing and maintaining an M&E framework working with all relevant parties • Provide technical support to WFP, Family Health Bureau (FHB) and Helath Promotion Bureau (HPB) when developing manuals. Strategies, guidelines and IEC BCC material • Monitor developments regarding SRHR, Comprehensive Sexuality Education (CSE), Gender Based Violence (GBV) in the project to ensure that UNFPA Sri Lanka responds as appropriate and takes the new advances into programme designing and planning • Work with the district level authorities when and if needed to coordinate the activities and strengthen the project activities • Review evidence and data gathered from the project with a lens of SRHR and gender with recommendations, outcomes and lessons learnt • Prepare the final narrative report for the project end of the project period
Duration and working schedule:	Tasks to be completed by the 30 th of December 2019
Place where services are to be delivered:	Colombo at UNFPA Sri Lanka office
Delivery dates and how work will be delivered (e.g. electronic, hard copy etc.):	<ul style="list-style-type: none"> • Work with FHB, HPB and WFP to ensure the project is implemented in line with UNFPA's values and standards in a timely manner • Ensure quality delivery of the project • Lead, initiate and implement all activities of the project under UNFPA in a timely manner • M and E frame work to be developed and reported periodically • Final report for the project on initiatives, lessons learnt and recommendations
Monitoring and progress control, including reporting requirements, periodicity	Periodic written updates and face to face meetings with UNFPA and the MOH as required working closely with WFP

format and deadline:	
Supervisory arrangements:	National Programme Analyst Sexual and Reproductive Health and Rights
Expected travel:	Within Colombo and in the 6 districts that the project is carried out as and when required
Required expertise, qualifications and competencies, including language requirements:	<ul style="list-style-type: none"> • Masters degree in the area of gender, health, development or social sciences is required • At least 2 years of progressively responsible professional experience in the area of Sexual and reproductive health in Sri Lanka is required • Proven ability to work as a project coordinator • Fluency in spoken and written English, and Sinhala and/or Tamil; • Ability to work in an independent manner and organize the workflow efficiently within limited time period. • Proficiency in current office software applications • Previous experience working with government authorities is preferable
Inputs / services to be provided by UNFPA or implementing partner (e.g support services, office space, equipment), if applicable:	N/A
Other relevant information or special conditions, if any:	N/A
Signature of Requesting Officer in Hiring Office: 	
Date: 16.01.2019	