**Project Manager – Reproductive Health and SGBV**

**Job title: Project Manager – Reproductive Health & SGBV**

**Level: SB4, Peg 2 (SC8)**

**Position Number: 144120**

**Location: Colombo, Sri Lanka   
Full/Part time: Full time**

**Fixed term/Temporary: Service Contract (Temporary)**

**Rotational/Non Rotational: Non Rotational**

**Duration: One year (Renewable)**

**The Position:**

The Project Manager – Reproductive Health and Sexual & Gender Based Violence (SGBV) leads on and is accountable for successful delivery of the project for the Improvement of Access to Information and Services of Sexual and Reproductive Health and Rights and of Gender-based Violence for Women and Young People (the Project).

You will report directly to the UNFPA Assistant Representative.

**How you can make a difference:**

UNFPA is the lead UN agency for delivering a world where every pregnancy is wanted, every childbirth is safe and every young person's potential is fulfilled. UNFPA’s new strategic plan (2018-2021), focuses on three transformative results: to end preventable maternal deaths; end unmet need for family planning; and end gender-based violence and harmful practices.

The UNFPA 2018-2022 country programme contributes to the equitable enjoyment of sexual and reproductive health and reproductive rights by all Sri Lankans, particularly among vulnerable women and young people, and to the achievement of the Sustainable Development Goals (SDGs) and the International Conference on Population and Development (ICPD) agenda. Within the classification of a middle-income country, UNFPA Country Office in Sri Lanka is engaged in policy advocacy & dialogue backed by evidence.

In a world where fundamental human rights are at risk, we need principled and ethical staff, who embody these international norms and standards, and who will defend them courageously and with full conviction.

UNFPA is seeking candidates that transform, inspire and deliver high impact and sustained results; we need staff who are transparent, exceptional in how they manage the resources entrusted to them and who commit to deliver excellence in programme results.

**Job Purpose:**

Good sexual and reproductive health is a state of complete physical, mental and social well-being in all matters relating to the reproductive system. It implies that people are able to have a satisfying and safe sex life, the capability to reproduce, and the freedom to decide if, when, and how often to do so.

When women and girls live a life free from violence, they can fully realize and exercise their sexual and reproductive health and rights. When young people have access to accurate information and services on sexual and reproductive health, they can make informed decisions about their bodies and lives. When population dynamics, shaped by people’s sexual and reproductive health and choices, are used to inform policies, we can reach those furthest behind.

UNFPA Sri Lanka, with a grant in aid from the Government of Japan, will implement a three-year project to improve access to youth friendly SRH information and services, as well as promote SRHR of young people and women at the National level and the Provincial level targeting North, East, South and Central Provinces. This is an initiative between Japan and Sri Lanka for further implementation of the Women, Peace and Security agenda.

Working in collaboration with an inter-disciplinary team in the Country Office, you will lead the project team to successfully deliver the project and contribute to accelerate positive change on gender equality, empowerment of women and girls and respect for the human rights to achieve and sustain peace.

**About the project:**

The project will support the Government of Sri Lanka, specifically the Ministry of Health, Nutrition and Indigenous Medicine, Ministry of Education and the Ministry of Women and Child Affairs, and contributed to the realization of the Government’s reconciliation agenda. In particular, this project will identify and improve SRH knowledge of community leaders, religious leaders, civil society and youth groups and service providers to facilitate attitudinal and behaviour changes. At the community level, the project will implement a public awareness and sensitization campaign to change perceptions about SRH. At the organisational level, the project will build capacity of service providers and organisations to ensure access to quality services. This will ensure that individuals have the right knowledge and attitude towards SRH and will respect each other’s choices with regard to SRH and facilitate the access to services.

**You would be responsible for:**

1. **Delivery and management of the project through all stages of implementation meeting UNFPA standards.** 
   * Work planning, scheduling and delivery of all project activities respecting deadlines with the implementing partners, government institutions and other relevant stakeholders.
   * Obtaining technical inputs from experts within UNFPA and the government partners where necessary and providing consolidated input to develop IEC and BCC materials, strategies, action plans etc.
   * Ensuring sound financial planning and management: working with the Finance Officer to oversee internal and external (partner) budget management, forecasting and reporting including conducting periodic progress review meetings.
   * Ensuring effective monitoring, reporting and evaluation: working with the M&E Officer to put in place a project MER plan/system to coordinate and ensure inputs from the project team and implementing partners for donor reporting are timely, quality assured and meet deadlines. Ensure timely submission of reports to donor.
   * Management of implementing partners and consultants effectively in line with UFPA policies and procedures, and ensuring accurate record keeping.
   * Ensuring effective event management and logistical arrangement in accordance with UNFPA policies and procedures.
   * Ensuring that UNFPA’s interests, perspectives and knowledge are taken into account in project activity design, planning and implementation.
   * Liaise with the country SRHR, Gender and Communications team for guidance and strategic alignment to ensure smooth implementation of the project in line with UNFPA’s mandate.
2. **Effective management of the project team**
   * Recruitment of Project team ensuring appropriate learning and development of personnel and effective performance and personnel management.
3. **Effective communications and advocacy**
   * Identifying advocacy opportunities within the project to ensure that UNFPA Sri Lanka is able to take the new advances into UNFPA’s programme design and implementation.
   * Contributing to the development of communications materials to enhance UNFPA’s visibility and influence by providing project progress updates and new developments.
   * Establishing and maintaining a strong relationship with partners, donor, all relevant stakeholders and public information contacts.

Carry out any other duties as may be required by UNFPA leadership.

**Qualifications and Experience**

**Education:**

Advanced university degree (Master’s) in the area of gender, health, development, social sciences or related discipline.

**Knowledge and Experience:**

* Minimum 2 years of professional experience in the area of Sexual and Reproductive Health in Sri Lanka
* Minimum 5 years of experience in project management, ideally handling projects funded by bilateral or multilateral donors
* Prior experience in working with government authorities and civil society organisations.
* Prior experience in working with UN agencies is an asset.

**Languages:**

Full proficiency in English (including excellent writing and communication skills), and Sinhala or Tamil is required.

**Required Competencies**

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| **Values:**   * Exemplifying integrity, * Demonstrating commitment to UNFPA and the UN system, * Embracing cultural diversity, * Embracing change | **Functional Competencies:**   * Project management skills * Networking and partnership building skills * Advancing a policy-oriented agenda * Results-based project management * Internal and external communication |
| **Core Competencies:**   * Achieving results, * Being accountable, * Developing and applying professional expertise/business acumen, * Thinking analytically and strategically, * Working in teams/managing ourselves and our relationships, * Communicating for impact | |

**Compensation and Benefits**

This position offers an attractive remuneration package including a competitive net salary plus health insurance and other benefits as per contract modality are applicable.

**Disclaimer**

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In accordance with the Staff Regulations and Rules of the United Nations, persons applying to posts in the international Professional category, who hold permanent resident status in a country other than their country of nationality, may be required to renounce such status upon their appointment.

**Incumbent’s Name & Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Immediate Supervisor’s Name & Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Head’s of Office Name & Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**