

## TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANT – SEXUAL AND GENDER BASED VIOLENCE

TERMS OF REFERENCE	
Hiring Office:	UNFPA Sri Lanka
Purpose of consultancy:	<p><b>Organizational Context:</b></p> <p>The UNFPA 2018-2021 country programme will contribute to the equitable enjoyment of sexual and reproductive health and reproductive rights by all Sri Lankans, particularly among women and young people, and to the achievement of the Sustainable Development Goals (SDGs) and the International Conference on Population and Development (ICPD) agenda. Within the classification of a middle-income country UNFPA Country Office in Sri Lanka is engaged in policy advocacy &amp; dialogue backed by evidence.</p> <p>SGBV is widely recognized as a major public health priority and grave violation of Human Rights, with serious consequences for the health and well-being of survivors, their children and families. Victims and Survivors of Sexual and Gender Based Violence (SGBV) need a multidisciplinary support mechanism to ensure their needs are met and addressed. For this purpose a network of stakeholders with a common goal must be established at the district and divisional levels among the different service providers to assure an institutionalized and coordinated response. As such the position is aimed at assisting the country office to develop at the national level and sub national level a multi-disciplinary response mechanism that is integrated and coordinated at the local and national level. The consultancy will aim to increase the capacity of the local women's rights organisations and the government officials at the field level on better responding to SGBV taking into consideration resources such as the United Nations Joint Global Programme on Essential Services for Women and Girls Subject to Violence, which aims to provide greater access to a coordinated set of essential and quality multi-sectoral services for all women and girls who have experienced gender based violence.</p>
Scope of work:  <i>(Description of services, activities, or outputs)</i>	<ul style="list-style-type: none"> <li>- Work closely and oversee the tasks of the other team members working on the mapping of local Government service providers for SGBV at the district and divisional level in the Mannar &amp; Hambantota Districts.</li> <li>- Oversee the mapping of Women's Rights organisations, CSO's &amp; NGO's providing services and capacity building on SGBV.</li> <li>- Oversee the convening of the district and divisional level stakeholder workshop to understand the gaps in services and to develop a framework for coordination.</li> <li>- Facilitate the development of the resource materiel for the trainings.</li> <li>- Oversee the assessment reports on the gaps in services and service providers compiled by team members.</li> <li>- Oversee the development of the protocols and SOP's for coordination / referral framework.</li> <li>- Oversee the development of an information gathering / recording and sharing tool in aid of the coordination / referral mechanism.</li> <li>- Facilitate together with the other team members and Ministry of Women and Child Affaires the drafted pilot referral pathway</li> <li>- Coordinate &amp; facilitate district and divisional level TOT for key stakeholders together with other team members to build a pool of experts.</li> <li>- Oversee the formulation of the final report.</li> <li>- Assist with the delivery of the UNFPA gender program as and when required.</li> </ul>
Duration and working schedule:	<p>1<sup>st</sup> March –31<sup>st</sup> December, 2018 (subject to renewal)</p> <p>126 days (approximately 14 days a month)</p>
Place where services are to be delivered:	Ministry of Women's and Child Affaire / UNFPA Colombo, Sri Lanka
Delivery dates and how work will be delivered (e.g. electronic, hard copy etc.):	<p><b>Key results expected</b></p> <ul style="list-style-type: none"> <li>- National Conference / Workshop on the roll out of the Essential Services</li> </ul>

	<p>Package</p> <ul style="list-style-type: none"> <li>- Report on Mapping of Service providers to SGBV Government and non-government at national and district level.</li> <li>- District level workshops</li> <li>- Divisional level consultations</li> <li>- TOT at district level with the participation of the 8 Divisions</li> <li>- Final project completion report</li> </ul>
Monitoring and progress control, including reporting requirements, periodicity format and deadline:	<ul style="list-style-type: none"> <li>- Regular Meetings</li> <li>- Periodic written updates via email</li> </ul>
Supervisory arrangements:	The consultant will work under the direct supervision of the UNFPA National Programme and Policy Analyst - Women's Rights & Gender (NPPA) and under the overall guidance of the Assistant Representative of UNFPA.
Expected travel:	Yes
Required expertise, qualifications and competencies, including language requirements:	<p><b>Qualifications/Requirements:</b></p> <ol style="list-style-type: none"> <li>1. Masters required, or first level university degree in the area of gender, development studies, law and/or social science related field is also considered.</li> <li>2. At least a years' experience with masters or 2 years' experience with first level degree in the area of program management and implementation in the development sector.</li> <li>3. Experience using Gender sensitive concepts and tools as well as in applying adult learning methodologies and workshop facilities skills would be preferable.</li> <li>4. Fluency in spoken and written English, and Sinhala and/or Tamil;</li> <li>5. Ability to work in an independent manner and organize the workflow efficiently within limited time period.</li> <li>6. Proficiency in current office software applications.</li> </ol>
Inputs / services to be provided by UNFPA or implementing partner (e.g support services, office space, equipment), if applicable:	Laptop and internet connection when on field.
Other relevant information or special conditions, if any:	N/A
Signature of Requesting Officer in Hiring Office: 	
Date: 26/1/2018	