

## **Communications Intern**

**Contract Type:** Internship

**Closing date:** 23 August 2019 (5.00 p.m., Colombo time)

**Duty station:** Colombo, Sri Lanka

**Contractual Period:** 1 September 2019 – 31 December 2019 (4 months)

### **Background**

The United Nations Population Fund (UNFPA) is the UN's sexual and reproductive health agency. We strive to deliver a world where every pregnancy is wanted, every childbirth is safe, and every young person's potential is fulfilled. In delivering this mandate, communications plays a pivotal role in engaging audiences and designing, planning, and implementing creative public campaigns, and in promoting key messages widely through multiple channels such as social media, press releases, events, etc.

This internship position will be under the supervision of the Strategic Communications & Advocacy Analyst at UNFPA Sri Lanka.

### **Objective of the Internship Programme**

Internships with UNFPA offer university students, students in a similar educational programme or university graduates the opportunity to acquire direct exposure to the work of UNFPA. It is intended to complement primarily development-oriented studies or studies in related fields with practical experience.

By working under the supervision of a UNFPA staff member, interns may gain a more profound understanding of United Nations development assistance, especially in the field of sexual and reproductive health and rights, gender-based violence, population dynamics, and in advocacy.

### **Eligibility**

Candidates are selected on a competitive basis. The profiles of interns are matched with the needs of the organization.

Interested candidates should meet the following requirements:

- Active enrollment in or completion of a university or similar educational programme;
- Interest in the field of communications and development, with particular interest in sexual and reproductive health and rights, gender-based violence, and population dynamics;
- Excellent written and spoken proficiency in English (fluency in Sinhala and/or Tamil will be of added value);
- Ability to adapt to new environments and to establish and maintain good working relations with individuals of different cultural backgrounds;
- Skills in designing and developing content for social media (Twitter, Facebook, Instagram, YouTube);

- Desire to develop creative and innovative communications campaign material;
- Collaborative team player with an eagerness to learn;
- Results-oriented with commitment and dedication to deliver

The selected candidate must submit the following documents before the internship commences:

- Proof of adequate and regular medical insurance;
- Proof of active enrollment in or completion of a university or similar educational programme (for example: letter from the university registrar, most recent transcript or copy of the completed university degree);

### Financial Aspects

Interns do not receive a salary or any other form of remuneration from UNFPA. The costs associated with an intern's participation in the programme must be assumed either by the nominating university, which may provide the required financial assistance to its students, or by the students themselves, who will have to meet living expenses as well as make their own arrangements for accommodation, travel and other requirements.

### To Apply

Please e-mail your **resume** with contact details of **three-non related referees** and a **cover letter** addressed to the UNFPA Representative to [srilanka.office@unfpa.org](mailto:srilanka.office@unfpa.org)

Please specify the job title '**Communications Intern**' in the subject line of the e-mail.

No hard copy applications will be accepted. Only short-listed applications will be acknowledged.

**Deadline for application: 23 August 2019**

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### **UNFPA work environment**

UNFPA provides a work environment that reflects the values of gender equality, teamwork, respect for diversity in all forms, integrity and a healthy balance of work and life. We are committed to maintaining our balanced gender distribution and therefore encourage women to apply. UNFPA promotes equal opportunities for all including persons with disabilities.

### **Disclaimer**

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UNFPA does not solicit or screen for information in respect of HIV or AIDS and does not discriminate on the basis of HIV/AIDS status.