RFQ № UNFPA/LKA/RFQ/19/06

Questions & Answers referring to RFQ № UNFPA/LKA/RFQ/19/06 based on questions received by suppliers by 4.00 p.m. on Sunday, 23 June 2019 (Sri Lanka time)

Section: Background and Programme Description

01. Can we get a sample copy of handbook developed by UNFPA in collecting data against the outcome and output indicators?
The handbook is based on the outcome and output indicators of the SGBV NAP and the softcopy of the SGBV NAP can be downloaded via Google. The handbook will be shared with the selected consultation company before preparing the inception report.

Section: Scope of Work

02. Do we have to provide the hardware, networking and other system facilities? / Will the required hardware and software provided?
There is no necessity to provide hardware; networking and software because it will be a web-based data collection system

03. Do we need to manage the infrastructure within the service period?
There is no necessity to manage the infrastructure and it will be done by the ministry

04. What is the expectation of "Conduct security system circuit with certification before handing over to the MOWCA & DZD."?
The security audit should be done by CERT before uploading into government servers

06. Does this system need to be supported for all three languages (English/Sinhala and Tamil)? Or only the manuals in three languages will be enough?
The system need to be supported in all three languages along with the guideline manual. (English, Sinhala and Tamil)

Section: Target Audience

07. How many District and Divisional WDO and Civil Society Organizations who are working with SGBV are included in the target audience? Do we need to cover them in all island?
The system has to be extended up to the district level. The number of districts to be covered is 25. There are 25 district WDO's or other relevant officers will be foremost connectors to feed the SGBV related data to the system after collecting from the divisions and CSO working in the area.

General Questions

08. Is this assignment required data migration from previously collected data sources? / How the data is stored currently and would it require data migration from current system?
Yes, the backup data from 2017, related to SGBV initiatives of the ministry should be migrated into the new system. At the moment the data are stored in the excel sheets and manually.

09. What is the allocated time duration for data collection, update, analyze and reporting, after final deployment of the system?
It is one year period of time

10. Apart from MoWCA&DZD, are the other ministries involved in this project expected to have a reporting role on the system?
Yes, there are nine ministries involved in the implementation of the SGBV related activities mentioned in the SGBV national action plan developed by UNDP in 2016. The ministries are Ministry of Disaster Management, Ministry of Education, Ministry of National Policies and Economic Affairs, Ministry of Foreign Employment, Ministry of Health, Nutrition and Indigenous Medicine, Ministry of Justice, Ministry of Parliamentary Reforms and Mass Media, Ministry of Skills Development and Vocational Training, Ministry of Labour and Trade Union Relations and Ministry of Plantations.

11. What is the involvement of Focal Points of the nine ministries mentioned in the SGBV NAP in the section target audience? How many institutions/ people interact with the system?
MoWCA&DZD is the mandatory Ministry in formulating the National Plan of Action to address SGBV and has taken the lead role in the facilitation of the formulation of the plan, it is strategic and realistic for MoWCA&DZD to be the focal agency for the coordination and implementation of the plan

To ensure central facilitation and coordination body and a representative mechanism with all sector representation there are nine focal points in the nine ministries to support the implementation of the activities mentioned in the SGBV NAP. Also there are nine focal points at MoWCA&DZD to coordinate with the focal points of the other ministries to receive quarterly progress as well as bring together the relevant data from the other ministries.

12. Should the solution be hosted on cloud or on premises?
It will be decided by the ministry when the consultation company is selected

13. Will there be any integration with other systems?
There is a system used in the ministry to update complaints from 1938 (Gender complain Center) has to be integrated into the system.

14. Will there be any approval or workflow triggered when data is entered? If yes, please share the details.
Approval will be received when the system is handed over to the ministry

15. Number of users of the application
    - ✓ ***MoWCA &DZD***
    - ✓ ***Focal points of nine ministries (nine ministries are mentioned above)***
    - ✓ ***25 district WDO's/ relevant officers***

16. Number of concurrent users of the application
    Same as above

17. Is it a must to use an Open Source Database for the application?
Yes