


TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANT - M&E GENDER

TERMS OF REFERENCE	
Hiring Office:	UNFPA Sri Lanka
Purpose of consultancy:	<p>Organizational Context:</p> <p>The UNFPA 2018-2021 country programme will contribute to the equitable enjoyment of sexual and reproductive health and reproductive rights by all Sri Lankans, particularly among women and young people, and to the achievement of the Sustainable Development Goals (SDGs) and the International Conference on Population and Development (ICPD) agenda. Within the classification of a middle-income country UNFPA Country Office in Sri Lanka is engaged in policy advocacy & dialogue backed by evidence.</p> <p>Sri Lanka has several policies and action plans to address SGBV and SRHR, such as the, National Maternal and Child Health Policy; Prevention of Domestic violence Act; Policy on Anti Trafficking; the Human Rights Commission Sri Lanka National Action Plan (HRCSL 2017-2019) and the Policy Framework and National Action Plan to address SGBV (2016-2020) among others. Despite the action plans and the legal & policy framework in place the monitoring of progress and implementation needs to be strengthened.</p> <p>The project aims to provide technical assistance to the Ministry of Women and Child Affairs to monitor and evaluate action plans and policies in line with the CEDAW recommendations, SDG's, the UPR, HRCSL Action Plan and other binding conventions. Additionally it will increase knowledge and skills of the MWCA to conduct a gap analysis on the SGBV NAP and the Women Headed Households NAP.</p> <p>In this context, UNFPA, together with Ministry of Women and Child Affairs of Sri Lanka, is inviting prospective individuals to submit applications for the Post of Consultant – M & E Gender Advisor (Ministry of Women and Child Affairs).</p>
Scope of work: <i>(Description of services, activities, or outputs)</i>	<ul style="list-style-type: none"> • Assist in the development and implementation of a strategy to monitor and evaluate the implementation of the SGBV National Action Plan and the Women Headed Household National Action plan. • Assist in the development and implementation of a system to monitor the SGBV National Action Plan and the Women Headed Household National Action plan against the Sustainable Development Goals, Universal Periodic Review and CEDAW recommendations. • Provide technical support and assist with the implementation of surveys, monitoring and evaluation exercises and impact assessments; • Prepare reports as needed on M&E of the National Action Plans. • Initiate information gathering system taking into consideration existing systems on information gathering for periodical monitoring. • Develop SOPs for the M&E processes based on the existing systems. • Conducts capacity building for MWCA officers on the developed framework. • Liaise with field officers for the development of an information gathering system. • Build in ongoing technical capacity within the system.
Duration and working schedule:	1 st March - 31 st December, 2018 (subject to renewal – 12 days a month) 108 days
Place where services are to be delivered:	Colombo, Sri Lanka
Delivery dates and how work will be delivered (e.g. electronic, hard copy etc.):	Key results expected Development of an information collection system on policy implementation. Development of a stringent Monitoring and evaluation framework.

	System in place to record the progress of the SGBV NAP & WHH NAP against the CEDAW, SDG's, UPR.
Monitoring and progress control, including reporting requirements, periodicity format and deadline:	Periodic written updates Meetings
Supervisory arrangements:	Direct supervision of the Additional Secretary – Development and Director planning Ministry of Women and Child Affairs and overall supervision of the NPPA – Gender.
Expected travel:	N/A
Required expertise, qualifications and competencies, including language requirements:	<p>Qualifications/Requirements:</p> <ol style="list-style-type: none"> 1. Master's degree in the area of statistics, gender, sociology, development or any other related field is required or a first level degree is also considered. 2. At least a years' experience with masters or 2 years' experience with first level degree in the area of monitoring and evaluation and policy planning with focus on Gender. 3. Experience of working in reporting and monitoring to include experience in developing plans and tracking results. Monitoring experience in the UN context highly desirable. 4. Experience in results-based management (RBM) is desirable; 5. Knowledge and understanding of public sector institutional capacity development requirements is desirable. 6. Fluency in spoken and written English, and Sinhala and/or Tamil; 7. Ability to work in an independent manner and organize the workflow efficiently within limited time period. 8. Proficiency in current office software applications.
Inputs / services to be provided by UNFPA or implementing partner (e.g support services, office space, equipment), if applicable:	Laptop.
Other relevant information or special conditions, if any:	N/A
Signature of Requesting Officer in Hiring Office: 	
Date: 26/1/2018	